

Article 3: Members of the Authority

- 3.1 The Authority shall comprise twelve Members as follows.
- (i) The Mayor;
 - (ii) Each of the four Constituent Councils and the five Non-constituent Councils shall appoint one of its elected members to be a Member of the Authority; and
 - (iii) Additionally, each Constituent Council shall appoint one of its elected members to be a rotational second member ('Second Member') of the Authority. The Authority must appoint two of the Second Members each year for a one year term. The order of rotation of the Second Members shall be determined at the first meeting of the Authority.
- 3.2 In addition, each Constituent Council and Non-constituent Council shall appoint another of its elected members to act as a Member ('Substitute Member') of the Authority in the absence of a Member appointed by that Council under Article 3.1. A Substitute Member will have the same rights to receive meeting papers and to access information as the Member for whom s/he is a substitute.
- 3.3 Except for the Mayor, all appointments as Members or Substitute Members of the Authority shall be for a term of one year, but an individual may be re- appointed to serve as a Member or Substitute Member any number of times.
- 3.4 The Mayor shall appoint a Deputy Mayor (s.107c 2009 Act) from the Members.
- 3.5 A Constituent Council or Non-constituent Council shall be entitled at any time to terminate the appointment of a Member or Substitute Member appointed by it and to appoint another of its elected members in that person's place. Where a council exercises this power it shall give written notice of the new appointment and the termination of the previous appointment to the Authority and the new appointment shall take effect and the previous appointment terminate at the end of one week from the date on which the notice is given or such longer period not exceeding one month as is specified in the notice.

Where a Constituent Council appoints a Second Member ('the

replacement Second Member') in place of a Second Member ('the original Second Member') who is currently serving as a member of the Authority pursuant to Article 3.1, the replacement Second Member shall immediately and automatically replace the original Second Member as a member of the Authority for the remainder of the original Second Member's term of office as soon as the replacement Second Member's appointment becomes effective as provided in this Article.

- 3.6 A Member or Substitute Member of the Authority who ceases (for whatever reason) to be an elected member of the council that appointed them shall immediately cease to be a Member or Substitute Member of the Authority, and the relevant council shall as soon as practicable give written notice of this to the Authority and appoint another of its elected members in that person's place.
- 3.7 A person may resign as a Member or Substitute Member of the Authority by written notice served on the proper officer of the Constituent Council or Non- constituent Council that appointed them and the resignation shall take effect on receipt of the notice by the proper officer. The relevant council shall as soon as practicable give written notice of this to the Authority and appoint another of its elected members in that person's place.
- 3.8 Where an appointing council operates executive arrangements (within the meaning of the Local Government Act 2000), the appointment, removal and replacement of Members and Substitute Members of the Authority shall be decided in accordance with the constitutional requirements of that council, but it is anticipated that all Members and Substitute Members appointed by it shall be members of its executive and will include its executive leader or elected mayor.
- 3.9 All appointments, removals and replacements of Members, Second Members and Substitute Members of the Authority by Constituent Councils and Non- constituent Councils shall be made by notice in writing addressed to the Authority's Monitoring Officer. Any such notice shall be deemed to have been given when received by the Monitoring Officer.
- 3.10 All Members of the Authority (including any Substitute Members acting in place of Members of the Authority) will:-
 - (a) (subject to the Authority's voting arrangements) collectively be the ultimate policy makers of the Authority;

- (b) bring views of their communities into the Authority's decision-making process; and
 - (c) maintain the highest standards of conduct and ethics.
- 3.11 Members will at all times observe the Code of Conduct for Members set out in Part 6A of this Constitution.
- 3.12 The Authority may allocate an individual portfolio of responsibilities to some or all of its Members at the Annual Meeting of the Authority.
- 3.13 Except in accordance with the 2020 Order (allowances payable for the Mayor and Deputy Mayor as set by the independent remuneration panel) no remuneration shall be payable by the Authority to its Members other than allowances for travel and subsistence in accordance with the Members' Allowances Scheme set out in Part 6D of this Constitution. (It is acknowledged that a Constituent Council or a Non-constituent Council may, in accordance with its own procedures, pay a special responsibility allowance to any elected member appointed by it to the Authority in respect of duties and responsibilities undertaken as a Member or Substitute Member of the Authority.)
- 3.14 The establishing of committees and sub-committees of the Authority is provided for in Article 9. Where elected members of Constituent or Non-constituent Councils who are not Members of the Authority are appointed to such committees and sub-committees they shall not thereby become Members of the Authority, but they may be given voting rights in accordance with Article 9.5.
- 3.15 The Authority may co-opt representatives of organisations with a particular relevance to the work of the Authority (for example the Sheffield City Region Local Enterprise Partnership or neighbouring local authorities which are neither Constituent Councils nor Non-constituent Councils) or such other person as it agrees to participate in meetings of the Authority or its committees. Such co-optees shall not be Members of the Authority and shall have no voting rights. They shall, however, observe the Code of Conduct for Members set out in Part 6A of this Constitution. An individual's co-option shall terminate as soon as his/her involvement with the organisation that gave rise to the co-option ceases; and such co-option shall be endorsed annually at the Authority's annual meeting.