

Article 12: Decision Making

12.1 Responsibility for decision making

The Authority will issue and keep up to date a record of what part of the Authority or which individual has responsibility for particular types of decisions or decisions relating to particular functions. This record is set out in Part 4 of this Constitution.

12.2 Principles of decision making

All decisions of the Authority, including decisions taken under delegated powers, should be made in accordance with the following principles:

- (a) Proportionality (meaning the action must be proportionate to the results to be achieved);
- (b) Due consultation (including the taking of relevant professional advice);
- (c) Respect for human rights;
- (d) Presumption in favour of openness;
- (e) Clarity of aims and desired outcomes;
- (f) Due consideration to be given to alternative options.

12.3 Types of decision

(a) Decisions reserved to the Authority

Decisions relating to the functions listed in Part 4, section A of this Constitution will be made by the Authority and not delegated. The functions listed in Part 4, section B are reserved to the Mayor and may only be delegated in accordance with the provisions of the 2009 Act. The Authority meeting will follow the Authority's Procedure Rules set out in Part 5A of this Constitution when considering any matter.

(b) Decision making by Committees established by the Authority

- (i) The Scrutiny Committee will follow the Scrutiny Committee terms of reference set out in Part 4 of this Constitution and those parts of the Authority's Procedure Rules set out in Part 5A of this Constitution as apply to it, to the extent that these do not conflict with the Scrutiny Committee terms of reference.
- (ii) The Audit and Standards Committee will follow the Audit and Standards Committee terms of reference set out in Part 4 of this Constitution and those parts of the Authority's Procedure Rules set

out in Part 5A of this Constitution as apply to it, to the extent that these do not conflict with the Audit and Standards Committee terms of reference.

- (ii) Other committees established by the Authority will follow those parts of the Authority's Procedure Rules set out in Part 5A of this Constitution as apply to them.

(c) Decision making by Executive Boards and Officers

Officers will exercise their delegated authority in accordance with the Scheme of Delegation to Officers set out in Part 4, Section E of this Constitution and in accordance with the Scheme of Delegation to Thematic Executive Boards set out in Part 4, Section F of this Constitution and other relevant provisions of this Constitution.