

PART 6D

MEMBERS' ALLOWANCES SCHEME

1. Members and co-opted members of the Constituent and Non-constituent Councils Allowance Scheme

- 1.1 Travel and Subsistence- Payments will pay travel and subsistence for Authority approved business of the Authority (but not attending Authority meetings), The rates payable will be in accordance with the rates in Barnsley Metropolitan Borough Council's allowances scheme. The Member/co-opted member may, in accordance with their authority's own procedures claim travel and subsistence for attending Authority meetings.
- 1.2 Allowances- Except as set out in paragraph 1.3-1.6 below, no allowances shall be payable by the Authority. It is acknowledged that a Constituent Council or a Non-constituent Council may, in accordance with its own procedures, pay a special responsibility allowance to any elected member appointed by it to the Authority in respect of duties and responsibilities undertaken as a Member or co-opted member of the Authority.

Mayor and Deputy Mayor Allowances

- 1.3 The Combined Authority may establish an independent remuneration panel who may make recommendations to the Combined Authority and to the Constituent Councils regarding the allowances payable to the Mayor and the Deputy Mayor.
- 1.4 An independent remuneration panel must consist of at least three members none of whom is also a member of the Combined Authority or is a member of a committee or sub-committee of the Combined Authority or a member of a constituent council of the Combined Authority; or is disqualified from being or becoming a member of the Combined Authority.
- 1.5 The Combined Authority may pay the expenses incurred by the independent remuneration panel established under paragraph

(1) in carrying out its functions and may pay the members of the panel such allowances or expenses as the Combined Authority may determine.

- 16 The Combined Authority may only pay an allowance to the Mayor or to the Deputy Mayor if—
- i. the Combined Authority has considered a report published by the independent remuneration panel established under paragraph 1.3 which contains recommendations for such an allowance; and
 - ii. the allowance paid by the Combined Authority does not exceed the amount specified in the recommendation made by the independent remuneration panel

2. Scheme of Allowances for Independent Members

- 21 The Authority's Scheme provides for payment of allowances and expenses of Independent Members.
- 22 The term "Independent Member" in this Scheme means an Independent Member or Independent Person of the Audit and Standards Committee and the Scrutiny Committee.
- 23 Claim forms should be submitted after each Committee meeting for a quarter (assuming 4 meetings per annum) of the allowance set out in paragraph 2.6 below and expenses in accordance with paragraphs 2.7 – 2.11 below.
- 24 All enquiries relating to members allowances/expenses should be made to the Monitoring Officer.
- 25 All claims and enquiries should be forwarded to: Mike Thomas, Senior Finance Manager, 11 Board Street West, Sheffield, S1 2BQ

Allowance

- 26 The remuneration rate for an Independent Member is £1250.00 per annum to include preparation work, travelling time and attendance at the meetings.

Travelling allowances

- 27 Travelling allowances can be claimed by Independent

Members when attending Audit and Standards Committee and Scrutiny Committee meetings. Travelling expenses should only be claimed once for each journey to and from the Member's home.

- 28 Rail- For rail travel, Independent Members are encouraged to make use of the cheapest appropriate fare available for the journey depending on the circumstances at that time. Independent Members will be reimbursed at standard equivalent rates for journeys. If you know in advance that you are travelling on a certain date you are to arrange for the cheapest fare available.
- 29 Private Motor Vehicle- a mileage allowance may be claimed where an Independent Member uses his/her own motor vehicle, the mileage rate will be as per the Authority's rate provided to Officers, and notified from time to time;
- 210 Other – only if supported by valid receipts
- reimbursement of taxi fares may be made in appropriate circumstances;
 - reimbursement can be claimed for expenditure on tolls, ferries, parking, etc.
 - public transport costs, including taxis, will be reimbursed at actual cost
- 211 Reasonable overnight accommodation costs will be reimbursed if such costs agreed in advance with the Senior Finance Manager.

Payment of Claims

- 212 Payments are made through the Authority's pay system. Payment can be made direct to a bank or building society account on request; this is encouraged for reasons of security and reliability of payment and usually enables the payment to be drawn on immediately.